### Sheriffs' Education and Training Standards Commission North Carolina Department of Justice

Sheriffs' Standards Division Telephone: (919) 779-8213 Fax: (919) 662-4515

## Personal History Statement

Note: This form is not designed for use as an initial application for employment and must not be used for that purpose. Rather, the applicant should complete this form prior to beginning his/her background investigation. This form should only be completed by applicants for the position of a justice officer. It is the determination of the Commission that these questions are necessary in order to fully and adequately evaluate applicants for justice officer certification. These questions are designed to ascertain whether the applicant meets the minimum standards for certification and serves no other purpose.

\*The Social Security Number is used to make a positive identification of the applicant and/or law enforcement personnel. DISCLOSURE IS VOLUNTARY. However, failure to provide this information may result in a delay in the processing of application materials and may result in inaccurate records being assigned to you.

#### FORM F-3 NORTH CAROLINA SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION PERSONAL HISTORY STATEMENT

INSTRUCTIONS: Fill out this form completely and accurately. If you need extra space, add additional pages and identify the information by item number. All questions must be answered.

NOTE: Any statements are subject to validation and any incorrect statements or omissions may disqualify you from certification. Truthful statements to any item requested will not necessarily exclude you from consideration. This form must be notarized upon completion.

POSITION(S) APPLIED FOR:	
Agency ROBESON COUNTY SHERIFF'S	OFFICE Date
Deputy Detention Officer	Telecommunicator
lave you previously submitted an application	on for employment with this agency? Yes No
f YES, approximate date:	
ERSONAL	
. Name: First	Middle Last
Maiden Name	
Other previous last names:	
Nicknames or Aliases	I after the age of 12, please submit documentation showing
Note: If your name was legally changed when that occurred.  2. Social Security	l after the age of 12, please submit documentation showing
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address:	l after the age of 12, please submit documentation showing  Permanent Mailing Address
Note: If your name was legally changed when that occurred.  2. Social Security	l after the age of 12, please submit documentation showing
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address: Street and Number	I after the age of 12, please submit documentation showing  Permanent Mailing Address  Street and Number
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address:	Permanent Mailing Address  Street and Number  City
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address:  Street and Number  City	Permanent Mailing Address  Street and Number  City
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address: Street and Number  City State Zip Code	Permanent Mailing Address Street and Number  City State Zip Code
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address: Street and Number  City State Zip Code Telephone Numbers:	Permanent Mailing Address  Street and Number  City State Zip Code  Work:
Note: If your name was legally changed when that occurred.  2. Social Security  3. Present Mailing Address: Street and Number  City State Zip Code Telephone Numbers: Home:	Permanent Mailing Address Street and Number  City State Zip Code  Work: E-Mail:

information purposes only	
6. Ethnicity: African American Asian Am	nerican Hispanic Caucasian Other:
7. Gender:	
8. Do you object to wearing a uniform?	$\square_{\mathrm{Yes}}  \square_{\mathrm{No}}$
9. Do you object to working nights?	$\square_{\mathrm{Yes}} \qquad \square_{\mathrm{No}}$
10. Do you object to working rotating shifts?	$\square_{\mathrm{Yes}} \qquad \square_{\mathrm{No}}$
11. Do you object to occasionally being away from meetings, acquire training or otherwise performance.	m home overnight and/or for other periods of time to attend rm official duties?
EDUCATIONAL	
12. Indicate the type of High School you attended  Traditional  Home School  GED  Distance Learning  Did not attend high school  Other:	: 
A. High Schools:	
NAME:	WHEN ATTENDED:
CITY:	GRADUATED:
STATE: YEAR'S COMPLETED:	DEGREE AWARDED:
I EARS COMPLETED:	MAJOR FIELD:
NAME:	WHEN ATTENDED:
CITY:	GRADUATED:
STATE:	DEGREE AWARDED:
YEARS COMPLETED:	MAJOR FIELD:
B. University or Colleges:	
NAME:	WHEN ATTENDED:
CITY:	GRADUATED:
STATE:	DEGREE AWARDED:
YEARS COMPLETED:	MAJOR FIELD:
NAME:	WHEN ATTENDED:
CITY:	GRADUATED:
STATE:	DEGREE AWARDED:
VE A DC COMPLETED	LA YOU TITLE

Data solicited in questions 6 and 7 will be utilized for equal employment statistical

C. Con	tinuing Ed	lucation:				
NAME:				WHEN ATTEND	DED:	
CITY:			•	GRADUATED:	Manager and the second second	
STATE:				DEGREE AWAR	RDED:	
YEARS (	COMPLETED	2013		MAJOR FIELD:		
NAME:				WHEN ATTENI	DED:	
CITY:				GRADUATED:	-	
STATE:				DEGREE AWAF	RDED:	
YEARS (	COMPLETED	):		MAJOR FIELD:	-	
RESIDENCES  13. List address	<del></del>	past 10 years	starting with pres	ent address liste	d first:	
From: (MM/YY)	To: (MM/YY)		Address, City, Stat	e	County	Landlord
						and the second
	nin (FAI) (III) AT III) quad casta paga saga qua ya ay ma	The second secon				
				en de de la companya		
FAMILY HIS	TODY					
NOTE: Questi	ions includigation an		ended for use by			ting of a background qualifying factors for
14. Marital Statu	ıs:					
Never Marr	ried [	Married [	Divorced	Engaged	Separated	Widowed
15. Name of Spo	ouse / Form	er Spouse(s) _ _				

	Name	Birthdate	Relationship	With whom resides	Phone Number
1)					
2)					
)					
)					
)					
				n, who are presently d	give details:
Are the	ere persons, other t	han your spouse	and listed childre	n, who are presently d	
Are the	ere persons, other t	han your spouse	and listed childre	n, who are presently d	
Are the	ere persons, other t	han your spouse	and listed childre	n, who are presently d	
Are the for sup	ere persons, other to port?	han your spouse  No  marriage to any	and listed childre If YES, gi	n, who are presently d	ependent upon you
Are the for sup	ere persons, other to port?	han your spouse  No  marriage to any	and listed childre If YES, gi	n, who are presently deve details:	ependent upon you
Are the for sup	ere persons, other to port?	han your spouse  No  marriage to any	and listed childre If YES, gi	n, who are presently deve details:	ependent upon you
Are the for sup	ere persons, other to port?	han your spouse  No  marriage to any	and listed childre If YES, gi	n, who are presently deve details:	ependent upon you

# WORK HISTORY 26. Have you ever be

26. Have you ever been denied employment was made?		ncy after a conditional offer of cy name and reason.)
Commission, Board or Agency	on in any capacity which requiestablished to certify or license the whether in or out of North Carol	
27a. If yes, was such certification or the issuing authority?	license ever suspended, revoked,	or any sanctions taken against it by  Yes No
	<del>-</del>	against the certification or license, date
28. Have you ever been discharged or rules violations?		osition because of criminal misconduct , time-frame and reason.)
temporary, part-time, paid or not first. List a Reason for Leaving temporary part-time jobs. If you or	paid employment and internships. for each job. Include military ser do not have a full ten year job history	years to include inactive, active, reserve,  Put your present or most recent job  vice in proper time sequence and  bry, be sure to provide an explanation.
Employer:	Address:	
Job Title:	Supervisor's Name:	Phone Number:
Date Employed (MM/YY):	Starting Salary:	Ending or Current Salary:
	Per:	Per:
Date Separated (MM/YY):	List Major Duties in Order of Importa	nce:
Full Time: YRS MOS		
Part Time: YRS MOS		
If part time, hours worked per week:		
Reason for Leaving:		

Employer:	Address:	,
Job Title:	Supervisor's Name:	Phone Number:
Date Employed (MM/YY):	Starting Salary:	Ending or Current Salary:
	Per:	Per:
Date Separated (MM/YY):	List Major Duties in Order of Import	ance:
Full Time: YRS MOS		
Part Time: YRS MOS	_	
If part time, hours worked per week:		
Reason for Leaving:		
Reason for Bouring.		
Employer:	Address:	
Job Title:	Supervisor's Name:	Phone Number:
,		
Date Employed (MM/YY):	Starting Salary:	Ending or Current Salary:
	Per:	Per:
Date Separated (MM/YY):	List Major Duties in Order of Import	tance:
Full Time: YRS MOS		
Part Time: YRS MOS	-	
If part time, hours worked per week:		
Reason for Leaving:		
Reason for Leaving.		
Employer:	Address:	
Job Title:	Supervisor's Name:	Phone Number:
Date Employed (MM/YY):	Starting Salary:	Ending or Current Salary:
	Per:	Per:
Date Separated (MM/YY):	List Major Duties in Order of Impor	tance:
Full Time: YRS MOS		
Part Time: YRS MOS	_	
If part time, hours worked per week:		
Reason for Leaving:		

Employer:	Address:	
Job Title:	Supervisor's Name:	Phone Number:
Date Employed (MM/YY):	Starting Salary:	Ending or Current Salary:
	Per:	Per:
Date Separated (MM/YY):	List Major Duties in Order of Importa	nce:
Full Time: YRS MOS	-	
Part Time: YRS MOS		1
If part time, hours worked per week:		
Reason for Leaving:		
	·	
Employer:	Address:	
Job Title:	Supervisor's Name:	Phone Number:
Date Employed (MM/YY):	Starting Salary:	Ending or Current Salary:
	Per:	Per:
Date Separated (MM/YY):	List Major Duties in Order of Importa	nnce:
Full Time: YRS MOS		
Part Time: YRS MOS		
If part time, hours worked per week:		
Reason for Leaving:		
	need more space, attach additent of three months or more, if y	tional sheets.  You do not have a full ten-year job history:

MILITARY SERVIC	<u>JE</u> e U.S. Military service or any c	other military organization?	(Even it	f vou served fo	nr
only one day, list thi	<u> </u>	If YES, complete #31 th	•		
31. What was your serv	·			,	
32. A. What was the hig	ghest rank you held?				
B. What was the la	st rank you held?				
	te and location of your first en luty where a DD214 was issue		?		
	Branch	Date Entered		Date	Released
4. List all stations of ass	signment including active, rese	 erve and/or National Guard (	(Attach	additional p	ages if needed.)
Branch	Unit (Company or Ship)	Location	Fr	om (MM/YY)	TO (MM/YY)
and the second of the second o					
5 What was the date a	nd location of your last dischar	rge from active duty?		*	
	ved any of the following types	AMARIAN STATE OF THE STATE OF T			
	zed (includes entry level separ	_	∐Yes	□No	
Honorable			∃Yes	□No	
General (und	er honorable conditions)		Yes	□No	
Under other t	than honorable conditions (inc	ludes undesirable)	∐Yes	□No	
Bad Conduct	e e e e e e e e e e e e e e e e e e e	[	Yes	□No	
Dishonorable	e discharge	L r	∐Yes ∏Yes	□No □No	
Dismissal 7. Were you <b>ever</b> court	martialed, tried on charges, or	L the subject of a summary c			iudicial punishm
captains mast, compa	ny punishment, article 15, wri	itten reprimand, and/or any			
	ry, Nation Guard or reserve ur coccurred and what type of pu	- Innered		*	
ii iio, espiam miai	occurred and what type or par				
3. If you are presently a	member of the National Guar	d or any military reserve, gi	ive the ı	ınit, location,	and describe

USE OF ALCOHOL
NOTE: In question #39 the word "drink" means one time or more, including experimentation.
39. Do you drink alcoholic beverages? ☐ Yes ☐ No
PRIOR CRIMINAL CONDUCT
Answer all of the following questions completely and accurately. Any falsification or misstatement of facts may be sufficient to disqualify you from certification.
NOTE: The word "used" in the following questions includes even one time use or experimentation.  Applicants for the position of Justice Officer must disclose all prior criminal conduct.
40. Have you ever used any illegal drugs including but not limited to marijuana, synthetic or designer drugs, steroids, opiates, pills, heroin, cocaine, crack, LSD, etc., to include even one time use or experimentation?   [Yes No (If YES, specify the circumstances, drugs used, and when the usage last occurred.)
41. Have you ever used prescription drugs other than under the supervision or as prescribed by a physician to include even one time use or experimentation?   Yes No (If YES, specify what drug(s), how and from whom you received the drug(s), and when the usage last occurred).
42. Have you ever purchased, possessed, manufactured, grown, delivered or sold any amount of illegal drugs or controlle substances for which you did not have a valid prescription.   Yes No (If YES, please identify the drug(s) and provide details concerning the purchase, possession, manufacture, growth, delivery or sale.)
43. Have you ever had a Domestic Violence Protective Order or Civil No Contact Order issued against you? (Include both ex-parte domestic violence protective orders and those entered subsequent a hearing.)   Yes  No (If YES, complete the following and provide documentation of the initial allegations and the judge's findings at
the hearing where both parties were present.)  Date of Issuance County of Issuance:
Name of Plaintiff:
Date of Expiration:

NOTE: If any doubt exists in your mind as to whether or not you were arrested or charged with a criminal offense at some point in your life or whether an offense remains on your record, you should answer "YES." You must list any and all criminal charges regardless of the date of the offense and disposition. Juvenile charges or arrests should also be listed.

Include all offenses other than minor traffic offenses. The following are <u>NOT</u> minor traffic offenses and must be listed below: DWI, DUI (alcohol and drugs), Failure to Stop in the Event of an Accident (hit and run) and Driving While License Permanently Revoked or Permanently Suspended (DWLR). Attached to this form is an additional list of North Carolina traffic offenses which should also be listed.

You must also include any and all charges and convictions regardless of whether or not the convictions were expunged pursuant to NCGS 15A-145.4, 15A-145.5, 15A-145.6, 15A-145.8A, 15A-146, or charges expunged or sealed pursuant to similar out of state laws.

44.	Have you ever been arrested by a law enforcement officer or otherwise charged with a criminal offense?  (As used in this question, the term "charged" includes being issued a citation or criminal summons.)
	Yes No (If YES, complete the following and provide documentation of each offense listed.)
A.	OFFENSE CHARGED:
	LAW ENFORCEMENT AGENCY:
	DATE OF CHARGE:
	DATE OF DISPOSITION:
	DISPOSITION:
B.	OFFENSE CHARGED:
	LAW ENFORCEMENT AGENCY:
	DATE OF CHARGE:
	DATE OF DISPOSITION:
	DISPOSITION:
C.	OFFENSE CHARGED:
	LAW ENFORCEMENT AGENCY:
	DATE OF CHARGE:
	DATE OF DISPOSITION:
	DISPOSITION:
D.	OFFENSE CHARGED:
	LAW ENFORCEMENT AGENCY:
	DATE OF CHARGE:
	DATE OF DISPOSITION:
	DISPOSITION:

ATTACH EXTRA SHEETS IF YOU ARE LISTING MORE THAN FOUR (4) CHARGES. CHECK HERE  $\square$  IF ADDITIONAL SHEETS ARE ATTACHED.

45. Under federal law you may be disqualified to receive or possess a firearm if you meet any of the following conditions: (A) currently under indictment for information in any court for a crime punishable by imprisonment for a term exceeding one year. (B) have been convicted in any court of a crime punishable by imprisonment for a term exceeding one year. A person would not be ineligible under this criteria if the person has been pardoned for the crime or conviction, the crime or conviction has been expunged or set aside or the person has had their civil rights restored, and under the law where the conviction occurred, the person is not prohibited from receiving or possessing any firearm. (C) are a fugitive from justice. (D) are an unlawful user of, or addicted to marijuana, or any depressant, stimulant, or narcotic drug, or any other controlled substance. (E) have ever been adjudicated mentally defective or have been involuntarily committed to a mental institution. (F) have been discharged from the armed forces under dishonorable conditions. (G) are illegally in the United States. (H) have renounced your citizenship, having previously been a citizen of the United States. NOTE: A "crime punishable by imprisonment for a term exceeding one year," as discussed in (A) and (B) above is defined in federal law so as to exclude most misdemeanors in North Carolina. If any of the above (A though H) apply, please note below and submit an explanation on a separate sheet of paper which accompanies this form. Your signature on the attestation found on page 15 of this document indicates you have read this section and understand each of the disqualifiers. 46. Have you been convicted of a misdemeanor under federal or state law which has, as an element, the use or ☐ Yes ☐ No (If YES, explain) attempted use of physical force, or the threatened use of a deadly weapon? If so, did you commit the act(s) against a current or former spouse, parent, or guardian, or against a person with whom you share a child in common, or against a person with whom you were or are cohabiting with, or a person ☐ No similarly situated to a spouse, parent, or guardian or the victim (Domestic Violence Offense)? Yes OFFENSE CHARGED: LAW ENFORCEMENT AGENCY: DATE OF CHARGE: **DISPOSITION**:

	☐ Yes ☐ No If YES, give details:
•	Have you ever been placed on court-ordered probation?  Yes No If YES, give details:
	Have you ever paid a court-imposed fine?  □ Yes □ No If YES, give details:
Г	Oo you or have you ever possess(ed) a driver's license from the State of North Carolina?
	Do you or have you ever possess(ed) a driver's license from the State of North Carolina?  Yes  License Number Year Issued  Do you or have you ever possess(ed) a driver's license issued in any state other than North Carolina?  Yes  No If YES, give the State and number:
	License Number Year Issued  Do you or have you ever possess(ed) a driver's license issued in any state other than North Carolina?
Γ	License Number Year Issued  Do you or have you ever possess(ed) a driver's license issued in any state other than North Carolina?  Yes No If YES, give the State and number:  State License Number
Γ	License Number Year Issued  Do you or have you ever possess(ed) a driver's license issued in any state other than North Carolina?  The possess of the state and number:  State License Number
Ē	License Number Year Issued  Do you or have you ever possess(ed) a driver's license issued in any state other than North Carolina?    Yes

#### **CAREER OBJECTIVES**

List special skills, training, field of work for which you are licensed, registered, or certified, and hobbies who have applied:				
en e				
are your feelings about the use of deadly force if it became necessary in the performance of official applicable for telecommunicators)				

### **REFERENCES**

57. Give the names of five responsible persons, other than relatives or past employers, who could provide information about your character, ability, experience, personality, and other qualities.

	Name	Address	City	State	Telephone
1.					
2.					
3.					
4.					
5.					

STATE OF NORTH CAROLINA COUNTY OF
I hereby certify that each and every statement made on this form is true and complete and understand that any misstatements or omission of information may subject me to disqualification or dismissal. I also acknowledge that I have a continuing duty to update all information contained in this document. I will report to the employing agency and forward to the Sheriffs' Education and Training Standards Commission any additional information which occurs after the signing of this document.
THIS THE, 20
(SIGNATURE IN FULL)
SUBSCRIBED AND SWORN TO BEFORE ME,
THIS THE, 20
(SIGNATURE IN FULL)
Notary Public (Official Seal)
MY COMMISSION EXPIRES: , 20

### EXCERPT FROM CLASS B MISDEMEANOR MANUAL OF TRAFFIC OFFENSES WHICH ARE NOT MINOR

20-28	Driving while license permanently revoked (20-28(b)[(b) Repealed]	10/1/94 -11/12/96	1
20-28(d)(3)	Driving while license permanently revoked (3rd offense)	5/31/02-Present	1
20-30(5)	Fictitious name or address in any application for a driver's license or learner's permit (20-35)	5/31/02-Present	2
20-37.7(e)	Special identification card (fraud or misrepresentation in application of or use thereof)	01/01/06-Present	2
20-37.8	Fraudulent use of a fictitious name for a special identification card (20-37.8(b)) [NOTE: violations of 20-37.8(b) became felonious eff. 12/1/99]	10/1/94-12/1/99	2
20-37.8	Fraudulent use of a fictitious name for a special identification card (20-37.8(c))	5/31/02-Present	2
20-63(g)	Registration of plates furnished by the Division, etc. (alteration, disguise, or concealment of numbers)	01/01/06-Present	2
20-71.4	Failure to disclose damage to a vehicle	01/01/06-Present	2
20-102.1	False report of theft or conversion of a motor vehicle	10/1/94-Present	2
20-111(5)	Fictitious name or address in application for registration	10/1/94-Present	1
20-130.1	Use of red or blue lights on vehicles prohibited (20-130.1(e))	10/1/94-Present	]
20-136.2	Air bag installation	01/01/06-Present	]
20-137.2	Operation of vehicles resembling law-enforcement vehicles (20-137.2(b))	10/1/94-Present	
20-138.1	Driving while impaired (punishment level 1; 20-179(g) or 2 (20-179(h))	10/1/94-5/31/02	I
20-138.1(d)	Driving while impaired (punishment level 1; 20-179(g) or 2 (20-179(h))	5/31/02-Present	]
20-138.2	Impaired driving in commercial vehicle (20-138.2(e))	10/1/94-Present	]
20-141(j)	At least 15 mph over; trying to elude arrest [NOTE: Repealed paragraph (j) eff. 12/1/97; recodified under 20-141.5(a)]	10/1/94-12/1/97	
20-141.3(a) & (c)	Unlawful racing on streets and highways	11/12/96-Present	
20-141.5(a)	Speeding to elude arrest	11/17/99-Present	TO THE STATE OF TH
20-157(h)	Duty to Move Over	01/01/06-Present	
20-166(b)	Duty to stop in event of accident or collision	10/1/94-Present	
20-166(c)	Duty to stop in event of accident or collision	10/1/94-Present	
20-166(c1)	Duty to stop in event of accident or collision	10/1/94-Present	
20-183.8(b1)	Inspection violation by Inspector	3/1/11-Present	
20-279.31(b)(1)	Other violation; penalties (gives information required in a report of a reportable accident, knowing/having reason to believe information is false)	01/01/06-Present	
20-279.31(b)(2)	Other violations; penalties (forges or without authority signs any evidence of proof of financial responsibility)	01/01/06-Present	
20-279.31(b)(3)	Other violations; penalties (forges/offers for filing any evidence of proof of financial responsibility, knowing/having reason to believe that evidence is forged/signed without authority)	01/01/06-Present	
20-313.1	Making false certification or giving false information	01/01/06-Present	
20-371	Regulation of professional house moving [increased punishment from Class 3 to Class 1 misdemeanor]	3/1/11-Present	
		5) 5) 1	<del> </del>

\*Note that violations of 20-138.1 Driving While Impaired (punishment levels 3, 4 & 5) are considered

Class A misdemeanor and should also be listed in response to number 44.